



Miscellaneous Time Sheet

EMPLOYEE NAME: _____

IN ORDER TO BE ACCEPTED, MUST HAVE EXACT TIMES AND ALL SIGNATURES

Day	Date	Hours Worked	Total Hours	Job and Building
Ex: Sunday	9/1/2010	7AM - 3PM		High School Aide
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				

Total for Week _____

Day	Date	Hours Worked	Total Hours	Job and Building
Ex: Sunday	9/1/2010	7AM - 3PM		High School Aide
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				

Total for Week _____

TOTAL HOURS _____

Employee's Signature: _____

Principal/Supervisor Signature: _____