

USB Saving Exercise

Using 2 Windows and Drag and Drop

1. Insert your USB drive.
2. Start my computer, Open your h:drive in window #1. Add your name to the filename of your name poem.
3. Start my computer again, Open your USB, removable drive in window #2.
4. Drag and drop your WordArt Photo from your h:drive window to your USB:drive window
5. Close both windows
6. Pass your USB to the Right
7. Insert your neighbor's USB into your computer.
8. Start My Computer, Open your neighbor's poem from their USB drive.
9. Save it to your H:drive using save, as this time.
10. Close Word.
11. Eject USB Drive