



West Branch Local School District

14277 Main Street~Beloit, OH 44609
Phone (330) 938-9324~Fax (330) 938-6815



Mr. Timothy Saxton, Superintendent

May 25, 2018

Dear Parent or Guardian,

Attention anyone who is eligible for a Chromebook refund.

After reviewing the state guidelines and internal policies, we have recognized the collection of the \$70.00 needs to be corrected/adjusted.

The law is unclear on how school districts should manage Chromebooks and we are hoping after discussion with local superintendents, legislators and other experts that guidance will be forthcoming in the future. I apologize for this oversight.

Classroom instruction with technology enhancement is of high importance to our administration and board of education. We want to insure its sustainability and success for many years to come.

To resolve this issue you have the following options: please choose one of the options below and return your form by no later than June 4, 2018.

1. A check issued for a **full refund** of the amount you paid less \$17.50 for insurance (insurance is not optional for the 2017-2018 school year).
2. Purchase the ***Accidental Damage Warranty Insurance** (for the 2018-2019 school year) and receive a refund of the remaining amount owed to you.
3. Move any remaining funds to lunch, school fee(s) or other account.

***Accidental Damage Warranty:**

The Chromebook is the property of the West Branch Local School District, and the parent or guardian may be held liable for loss or damage to the device. You may purchase the warranty, absolving you from any part replacement or repair cost due to accidents. This will cost \$17.50 for next school year (2018-2019).

To complete the process, please utilize the form on the next page and return it to your child's school office as soon as possible. If you have any questions, please contact **Dawn Metz** or **Barb Cackovic** in the Treasurer's office at 330-938-4449 or 330-938-4448.

Thank you for your help in correcting this matter. **Once again, I apologize for any inconvenience this has caused, and hope that your student will continue to utilize the Chromebook technology to the fullest extent possible. This program is new and I appreciate your patience as we work through the necessary changes and modifications.**

Sincerely,

Timothy Saxton, Superintendent

It's A Great Time to Be A Warrior

Warrior 1:1 Initiative - Refund Form

Student Name: _____ Grade _____

Parent Name: _____

Mailing Address: _____

Please select Option below:

- _____ 1. A check issued for a **full refund** of the amount you paid less \$17.50 for insurance.
- _____ 2. Purchase the Voluntary Accidental Damage Warranty (\$17.50) for next school year and receive a refund of remaining amount.
- _____ 3. Move the remaining funds in the amount of _____ to (school fees, lunch account, etc., please specify where:) _____

Parent Signature _____ Date _____

Please place this form in the enclosed envelope, seal it, and return it with your child to the West Branch Middle or High School Office as soon as possible, but no later than June 4, 2018.

It's A Great Time to Be A Warrior